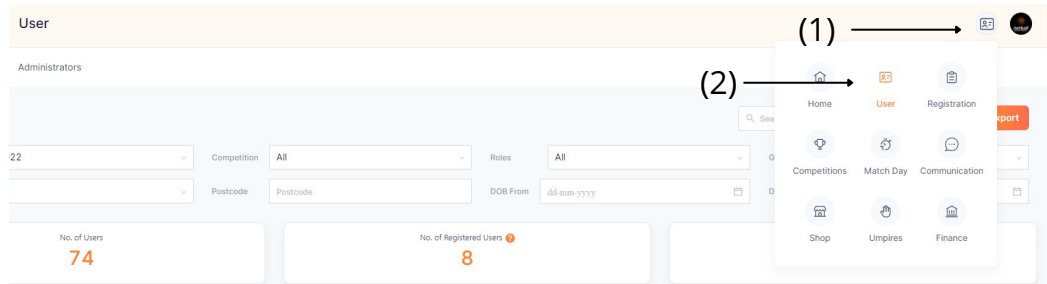
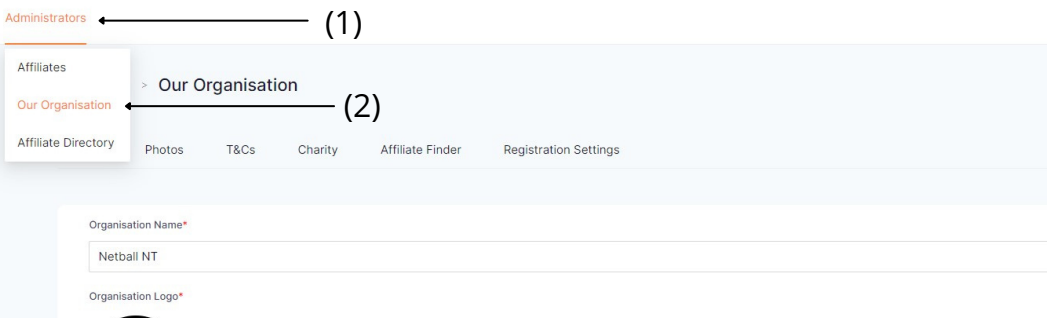


Administrators can add new admins to their respective clubs, associations or leagues by the following steps.

Login to your admin profile and got to USER



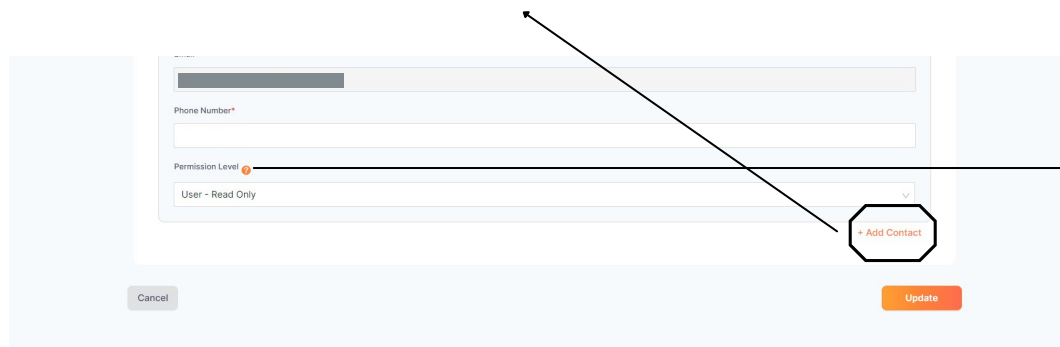
Select Administrators> Our Organisation



Scroll down to **+Add Contact**.

If you are a New Organisation (never registered before) , you will have to populate all the fields prior to adding contacts.

If you are an existing Organisation, please scroll down to the bottom of the page to find +Add Contact.



The *Permission Level* allows you to select the level of access for this user.

- Admin - grants the user access to all levels of the Association/League
- Umpires Admin – access to the umpire platform
- Finance Admin – access to the finance platform

Upon clicking **Update** the user is sent an email from Netball Connect with username and password and a link to login as an Administrator.